

OTTY LAKE ASSOCIATION BOARD MEETING MINUTES

Tuesday May 7, 2026 - 7 pm
Zoom Meeting

Attendance

Present: Barb Hicks, Jen O'Donoughue (Chair), Susan Murray, Nancy Lynn, Linda Cuthbertson, Charles Mojsej, Bev Garvin, Cathy Kari (joined 7:45)
Regrets: Anne Scotton, Kim Bolton, David Murray

Agenda - moved by Linda, seconded by Susan.

Approval of Minutes of March 31, 2026, remove cookie comment good enough moved by Susan
seconded by Charles

By-Laws

Susan and Jen talked to Evelyne Guindon the Burgess Woods representative. Burgess Woods can buy a block of memberships that is the equivalent to 20 votes, numbers in the bylaw are still the same. There are 70 other votes possible from households in Burgess Woods, even if you buy 2 memberships you only get one vote. Susan doesn't think they can buy more than one membership per municipal number. If you have 2 properties, you can purchase 2 memberships and have 2 votes.

Rest of the by-laws are the same as the last draft, the only thing that came up was the buying of the block, Jen has been in discussion with others. They will be put on the website for 2 weeks, then taken down for any edits/changes that need to happen, then put it back up. Barb will send out an email stating when it will be up and on the website. Jen will have a version to put up tomorrow, the 17th is when it will come down, four days to work on it and back up on the 23rd. Final version has to be out there 2 weeks before the AGM, 23rd is the actual date it has to be up.

Bylaws are only 4 pages long, could mail a print copy, would go in envelope for regular price. Sending out an invitation and the draft for those on snail mail, Jen to highlight changes during AGM. David to send updated list to Barb.

AGM Update

Susan - David set up 80 chairs last year, this year to be in the same rows. As well as 6 tables along the walls, and at the back for registration and refreshments. Bev needs a table at the side to take minutes.

Attendance last year was 100. This year going to setup 90 chairs.

Susan has a back up projector she will be bringing, Barb to bring a laptop, Jen to check in with her son to see if he will do the techy stuff. Internet access is there. Dave to confirm password prior to meeting.

Presentation – highlight of the constitution by Jen

Loon report done by Kyla, she is to be giving Susan something by the 23rd of May.

Dave will speak about Water quality.

Barb needs confirmation from Jen for who needs election

Jen agenda is good for AGM

Budget – need official statement by Jen and Kim to work on it, printed copy needed done by Kim, will also be put up on the website after it is given to Barb, Kim has done it just need to format it.

Fire Chief – should be the first presenter, has 5 mins, suggests he address fire safety, burning things around property, control. Needs to be very focused. Permit process also.

Charles and Jen to run meeting, Jen to start it, Charles updates on the activities we have done, then tag team on speakers and then any questions. Kit to introduce Dr. Phillip, he will be final speaker. Questions after each speaker. This will allow the speakers to leave when they are done if they wish.

Biggest thing is getting the slides finished, Nancy has provided slides for lake ambassador program, Heidi and Nancy to speak on it. Deadline for the rest of the slides to be the end of next weekend 17th of May.

Lake Ambassadors on 14th of May they will advertise on that date, signs to be put up by Nancy and Heidi. Buttons to be brought to AGM and then given to the volunteers so all know who the volunteers are, they will be highlighted on attendance list.

Susan has some small notes on the slide deck will discuss with Barb; they will do one more call of the main 4. When slide deck is complete, will be distributed and comments sent to Barb, shortly after the 17th, then to be sent again to the whole board so everyone can review.

David is going to make signs for the tables - wildlife homes, Otty Lake swag, membership, and Lake Ambassadors. None needed for paddle power, one needed for BaSS. Barb to ask if the Fire Chief wants a table.

Membership replacement not needed. David is happy to continue with the computer stuff for membership. They want someone to do the registration at the back at the AGM. Linda to help. Jen will find volunteer if needed. Heidi is prepared to help, Susan will help this year.

David met with four potential volunteers this weekend for water testing. No one wants to do the whole thing but willing to help. AGM will be a push for that.

Bat Box Donation

Discussion about Raffle off at AGM, but then it might not end up at the lake. Another option is OLA to put it up at potential sites Tay Valley Boat launch or Maple Glen picnic area. Jen to contact Tay, if not interested Barb to reach out to Maple Glen Association

Nancy

Nancy has decided to leave her post on the board after 3 years. OLA recognizes all her contributions, will be missed.

Next Meeting

In person following AGM July Jen happy to host again. Some dates to avoid July 18/19 Stewart Park Festival, July 11 Garden tour and library sale. Tentative date set for Sunday July 26th.

Adjournment Charles motioned.